



Board of Directors and Officials

Scott Ratterman (CCWD) – President  
Barbara Balen (TUD) – Vice President  
Jim Holmes (County of Placer) – Secretary  
Lori Anzini (EID) – Treasurer  
Mike Lee (PCWA) – Director  
Lori Parlin (County of El Dorado) – Director  
Sue Hoek (County of Nevada) – Director  
Don Blaser (YWA) – Director  
Susan Peters (AWA) – Director

Dave Breninger, retired (PCWA) – Governmental Affairs Official  
Tom Cumpston – Legal Counsel

Justin Caporusso – Executive Director

**BOARD OF DIRECTORS  
MEETING MINUTES**

**ITEM 1**

OCTOBER 13, 2023

Location: Sutter Creek Grammar School 1870  
121 Cole Street  
Sutter Creek, CA 95685

❖ Call the Meeting to Order – Scott Ratterman, President at 9:15 a.m.

In Attendance: Scott Ratterman, Barbara Balen, Jim Holmes, Lori Anzini, Mike Lee, Lori Parlin, Sue Hoek, Dan Blaser, Susan Peters

Participants: Justin Caporusso, Tom Cumpston

❖ Introductions, Announcements, Agenda Item Changes, Public Comment

**BUSINESS ITEMS**

1. Presentation: Amador Water Agency (*Susan Peters, Director*)

Director Peters presented information on local attractions such as the Knight Foundry and the Sutter Creek Grammar School 1870. She also described recent updates within Amador Water Agency and describes some of its challenges. Director Balen complimented and shared appreciation for the MCWRA/AWA Regional Leaders Reception, which took place October 12, 2023.

2. Consideration to approve the August 4, 2023 Board Minutes

Motion: Mike Lee  
Second: Susan Peters

Motion passed unanimously.

**Action:** Approve August 4, 2024, 2023 Board Minutes.

3. Review and Adopt Updated Membership Dues Structure

Dave Breninger provided a general overview of the existing membership dues structure and described steps taken by the MCWRA-designated Ad Hoc Committee to review the current structure and propose an updated methodology and approach. The Committee reviewed and proposed updated dues by membership category to support the Association's ongoing advocacy, outreach, and education efforts. While the Association has not adjusted dues for a number of years, operating costs have increased dramatically, severely impacting the Association's budget and ability to provide services. The new Membership Dues Structure Directors will take effect beginning July 1, 2024.

Motion: Lori Anzini  
Second: Lori Parlin

**Action:** Approve Membership Dues Structure, effective July 1, 2024.

#### 4. 2024 Board Meeting Calendar

Justin Caporusso presented the proposed 2024 Board Meeting Calendar. Staff recommended moving forward with a similar calendar format as 2023 for 2024 with both in-person and virtual meetings. The proposed calendar included six (6) meeting dates, occurring the first Friday of every other month, starting in February and avoids a July meeting date, and holiday weekends. Tuolumne County and South Lake Tahoe were suggested as potential meeting locations.

Motion: Susan Peters  
Second: Sue Hoek

**Action:** Approve 2024 Board Meeting Calendar.

#### 5. Financial Institution Transition

Justin Caporusso discussed the current banking situation and summarized staff's September 2023 meeting with Umpqua Bank managers to bring the Association's bank accounts up to date with modern technologies and opportunities. This includes incorporating mobile banking for transferring funds between accounts to cover monthly expenditures, depositing membership dues and event sponsorships, sending and accepting ACH and automated payments to/from vendors, independent contractors, venues, etc., and allowing staff to use debit cards for recurring expenses and occasional charges. Staff recommended the MCWRA Board of Directors move forward with the financial institution transition, approve the Association to transfer its savings and checking accounts from El Dorado Savings Bank to Umpqua Bank, and approve and authorize signature authority.

Motion: Lori Parlin  
Second: Lori Anzini

**Actions:**

- a. Approve moving bank accounts from El Dorado Savings Bank to Umpqua Bank.
- b. Approve Jim Holmes (Board Secretary) and Justin Caporusso (Executive Director) with full account and signature authority, and Rayann LaFrance (Office Manager) as an additional signatory for MCWRA bank accounts.

## 6. Membership Update

Justin Caporusso provided the Board with the Membership Dues status for Fiscal Year 2023/2024, which reflected dues payments and dues payment commitments for FY 2023/2024 as of October 4, 2023. Membership presentations to Union Pacific Utility District (UPUD) in August and to Tuolumne Utilities District in September. Potential new members included SPI, Calaveras Public Utility District (CPUD), East Bay Municipal Utility District (EBMUD), Upper Mokelumne River Watershed Authority (UMRWA), South Sutter Water District (SSWD), and private landowners.

## 7. MCWRA Fall 2023 Water Forum Update

Justin Caporusso provided an update to the planning efforts for the Fall 2023 Water Forum, which is scheduled for November 16, 2023 in Auburn. Registration is open and MCWRA is accepting sponsorships to cover event-related expenditures.

## 8. Legislative Update

Justin Caporusso summarized recent legislative tours, processes, status, and engagements. These included:

- a. 10/04 Legislative Tour with TNC, SNC, PCWA, Placer County and Assemblymember Megan Dahle
- b. 2023 Legislative Session Recap including Dahle, Patterson, Laird, and Alvarado-Gill's offices
- c. CARB Advanced Clean Fleet Regulations Engagement
- d. Forest Management Principles

Board members also discussed a breakdown of AB 338 vote (Director Balen) and engaging fire safe councils (Director Peters). An overview of capitol review, deadlines, and next steps were also offered by staff.

## 9. Reports

- Executive Director:
  - Conferences and Travel Costs Considerations
  - Website
  - Events/Presentations
    - CARB Clean Fleet Regulations Ad Hoc Committee Meeting: 08/10 and 09/18
    - Urban Water Institute 30th Annual Conference: 08/23-25
    - Legislative Invites: 08/28
    - Forest Management Principles Ad Hoc Committee Meeting: 09/01
    - Legislative Tour: 10/04
    - Senator Alvarado-Gil Open House: 10/05
    - East Bay MUD Pardee BBQ: 10/06
- Governmental Affairs Official
  - N/A
- Board Members
  - N/A

## 10. Closed Session: MCWRA Executive Director Professional Services Agreement

Ad Hoc Committee formed to develop Executive Director Scope of Work (Scott Ratterman, Susan Peters, Lori Parlin, and/or Jim Holmes)

**Adjourn:** Meeting was adjourned at 11:50 a.m.

Next Board meeting time and location is scheduled for December 1, 2023 via Zoom.