

**El Dorado Irrigation District**

**JOB ANNOUNCEMENT**

**Position:** SEASONAL-GROUNDS KEEPER/PARK AIDE

**Salary:** \$16.00 per hour

**Date Opened:** March 9, 2023

**Filing Deadline:** Continuous Recruitment

**Human Resources Technician:** LV

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The Human Resources Department is currently accepting applications for open positions as **Seasonal Grounds Keeper/Park Aides in the Parks and Recreation Department**.

**This position will require weekends, holidays and possible overtime.**

Under supervision of District personnel, performs a variety of clean up, maintenance, and manual work associated with park grounds and recreational facilities within the District.

**EXAMPLES OF ESSENTIAL DUTIES:** the duties specified below are representative of the range of duties assigned to this class and are not intended to be an inclusive list.

- Seasonal employees assists with various manual tasks such as simple construction and building maintenance, painting, clean-up of grounds and recreational facilities and trails.
- Performs varied maintenance tasks relating to visitor services and safety at recreation facilities.
- May interact with and addresses customer issues.
- May use a computer to enter and retrieve information related to work assignments and record keeping.
- Follows all safety procedures and rules while at work.
- Performs related duties as assigned.

## **QUALIFICATIONS**

**Knowledge of:** Use of general construction tools and equipment. Safe work practices. Principles of customer service. Record keeping procedures. Basic mathematics. Modern office procedures, methods, and computer equipment.

**Skill/Ability to:** Perform manual and/or physical maintenance and repair tasks associated with recreation facilities. Communicate clearly and concisely, both orally and in writing. On a continuous basis, know and understand recreation operations, and observe safety rules. Intermittently, sit while studying or preparing reports; bend, or walk for prolonged periods of time, squat, climb, kneel and twist when performing installation/repair of equipment; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry weight of 50 pounds or less.

**Experience and/or Education:** Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

**Experience:** One year of general construction experience desirable.

**Education:** Equivalent to the completion of the twelfth grade.

## **SPECIAL QUALIFICATIONS**

**License and Certificate:** Possession of, or ability to obtain, a valid California driver's license at the time of appointment. Individuals who do not meet this requirement due to physical disability will be reviewed on a case-by-case basis.

**APPLY:** A District application must be completed by clicking here: [ON-LINE CAREER CENTER](#)