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Executive Director

The Mountain Counties Water Resources Association is seeking an independent contractor to fill the role of Executive Director

Compensation DOQ, up to \$10,000 per month

Time commitment, approximately 30-40 hours per week

The Association

Mountain Counties Water Resources Association is a nonprofit organization whose mission is to unite stakeholders to protect and enhance the water resources of the Mountain Counties of California at the present time and well into the future. The Association provides education and conducts outreach to policy makers and other interested parties on behalf of its members and the region, along with advocacy on important issues affecting Association members. Executive Membership in the Association consists of 27 public entities located throughout the counties of Alpine, Amador, Calaveras, El Dorado, Mariposa, Mono, Nevada, Placer, Plumas, Sierra, Tuolumne, and Yuba. The organization is governed by a 9-member elected Board of Directors and has an annual operating budget of just over \$200,000.

The Role of Executive Director

The Mountain Counties Water Resources Association is seeking its next Executive Director. This individual will be a proven leader with considerable expertise related to water resources and watershed management who can direct the Association's education and advocacy efforts on key issues affecting its member-agencies and the Mountain Counties region.

The Executive Director is an independent contractor, serving under contract at the pleasure of the Board of Directors. The individual selected for this highly visible role will have the flexibility to determine his/her work schedule and the

latitude to work remotely from any geographic location. Some travel within the State of California and the Mountain Counties region is required.

The Executive Director will enjoy a high degree of independence in implementing the policy direction of the Board of Directors while representing the Association to its members, partners, the public, and governmental officials. Specific responsibilities include:

- Planning and implementing Association-sponsored activities including comprehensive educational tours of the watershed along with high-leverage "issue" symposiums and workshops.
- Engaging a wide range of water-industry stakeholders, public officials, and legislators to advance the mission of the Association and represent the interests of its member-agencies and the Mountain Counties region.
- Communicating on behalf of the Association with the media, decision-makers, and the public.
- Coordinating activities of consultants to the Association, including those providing administrative, legal, and advocacy services.
- Coordinating meetings of the Board of Directors, including the preparation of meeting agendas and background materials.

The Ideal Candidate

The ideal independent contractor for this Executive Director role will be an energetic, self-motivated and dynamic leader who possesses the following attributes and characteristics:

- A results-driven leader with demonstrated accomplishments.
- Familiarity with the Mountain Counties region.
- Experience working in, or with, non-profit organizations.
- Extensive knowledge of the key water issues affecting the Mountain Counties region and its member-agencies, including those related to water resources and watershed management.
- A thorough understanding of California water policy themes, law, regulations, and issues which are prevalent today.
- Established relationships with key stakeholders, thought leaders, policy makers, and public officials in the Mountain Counties region, along with legislators who represent the region.
- An understanding of the interrelationships between water resources, the environment, and land use issues in the Mountain Counties region.
- Experience with legislative advocacy at the local and state level.
- Experience planning and facilitating high-profile educational programs.
- Exceptional written communication skills and refined public speaking skills.
- The capacity to exhibit flexibility, innovation, and creativity when problem-solving.
- Positive and engaging interpersonal skills.
- Strong organizational and administrative skills.
- A team builder with a natural inclination to work collaboratively.



Compensation

The independent contractor selected to fill the role of Executive Director will be paid a fee of up to \$10,000 per month, depending on qualifications. Necessary expenses (e.g., travel) incurred while fulfilling the role of Executive Director will be reimbursed.

To Be Considered

Experience: Candidates for this highly desirable independent contractor opportunity should possess at least 10 years of responsible leadership experience within a relevant field or industry.

Education: Candidates will possess the equivalent to a Bachelor's degree in Public Administration, Business Administration, Natural Resources, Engineering or similar discipline.

Business Entity: Independent contractors will likely be sole proprietor or a principal of a licensed business entity which offers similar services to other clientele.

How to Apply: Placer County Water Agency (PCWA) is conducting the search for the Executive Director on behalf of the Mountain Counties Water Resources Association.

If you are interested in being considered for this independent contractor opportunity, please submit a resume, a cover letter identifying your qualifications for this Executive Director role, and 3 professional references. **Your materials should be submitted to PCWA by July 23, 2021 to:**

**Mountain Counties Water Resources Association
c/o Placer County Water Agency
Administrative Services Department
P.O. Box 6570
Auburn, CA 95604
(530) 823-4958**

For questions or more information about the position, contact interim Executive Director Jim Branham at executivedirector.mcwra11@gmail.com or (530) 491-9162.

