



Legislative Committee  
 Pete Kampa, TUD - Chair  
 Bob Dean, CCWD - Vice Chair  
 Lowell Jarvis, PCWA  
 Dave Eggerton, El Dorado  
 County Water Agency

John Kingsbury - Executive  
 Director

## Legislative Committee Rules/Guidelines

### Executive Members

Amador Water Agency

Calaveras County Water District

County of Calaveras

County of Placer

El Dorado County Water Agency

El Dorado Irrigation District

Foresthill Public Utility District

Georgetown Divide Public Utility  
 District

Nevada Irrigation District

Placer County Water Agency

South Tahoe Public Utility  
 District

Tuolumne Utilities District

Legislative Charter adopted: 09/10/10

Legislative Committee Members Appointed: 03/11/2011

Meeting Locations: El Dorado County Water Agency  
 1<sup>st</sup> and 3<sup>rd</sup> Friday of each month  
 2:00 PM – 4:00 PM

Purpose: Represent its members before the State Legislature and U.S. Congress and State and Federal regulatory agencies within the legislative guidelines of the legislative policy principles adopted by the Board of Directors.

Quorum: A majority of the members shall constitute a quorum for conducting business of the Committee

Voting: Positions shall be taken on proposed legislation or regulatory affairs must be approved by the entire Committee. All other business of the Committee may be approved by a majority.

Reporting: The Committee shall report regularly about the activities and positions taken to the Board of Directors, the Executive Director, and to its membership.

Guidelines: Committee responsibilities, guidelines and protocols shall be followed as in accordance with the Legislative Committee Guidelines attached hereto and referenced as Attachment A, approved by the Legislative Committee in April, 2011.

# Legislative Committee Guidelines

**APPROVED**

**April, 2011**

The Mountain Counties Water Resources Association (Association) has established a Legislative Committee to address important policy issues at the state and federal levels. The following guidelines are established to assist this committee in conducting its business in an efficient, effective and transparent manner.

The Legislative Committee is charged with annually reviewing legislation and regulations of importance to Association members. In order to conduct this advocacy in a fashion equitable to its membership, and efficient in execution of its mission, it is essential that certain guidelines are set forth for the benefit of its Committee and the Association. These Guidelines are intended to be supportive of and consistent with the Association's Charter, Bi-Laws and Policy Principles.

Committee members shall take action/positions based on the interests of the Executive membership. If there is a known or perceived conflict, the Committee shall remain neutral, discuss the conflict with the appropriate member, and/or seek the guidance of the Executive Director and/or the Board of Directors.

Legislative Committee meetings are open to any members of the Association that are current in the payment of dues and assessments. The Committee Chair may, however, determine whether to allow or limit comment on agenda items from those other than the members of the Committee or the Executive Director in furtherance of the business of the Committee. The Executive Director may attend and participate in meetings in an ex-officio capacity.

Member attendance is critical. A continued lack of attendance by a member shall be reported to the Board and can result in removal by Board action. Should a vacancy occur in the Committee, (member or alternate) the Board shall appoint a replacement.

Normal costs for operating the Committee will be paid by the members through their member agency's usual and customary means.

The Committee is authorized to develop proposed amendments to legislation and provide assistance and information to members and staff of the legislature and administration, consistent with the Association's Charter and Bi-Laws. The Committee may also develop analysis and testimony for legislative and/or state or federal regulatory proceedings and hearings.

If the Committee either encounters a matter that is not yet addressed by the Charter, Bi-Laws, Policy Principles, or the Rules/Guidelines, or if there is uncertainty on how to apply the matter before the Committee, the Committee will develop, through majority vote, a recommended action, including an estimated schedule of need, and seek timely Board concurrence through the Executive Director. If there is not sufficient time to seek Board concurrence, the Committee will consult with the Executive Director on the matter before taking such action. If the Executive Director is also not available in a timely manner, the Committee Chair shall consult with the Board President. If none of the parties are available, the Committee is authorized through unanimous decision of its members, to move forward and take action on behalf of the Association. The Committee Chair shall report any such action to the Board and the Executive Director in a timely fashion.

